



# Department of Public Health and Human Services

## FAMILY and GROUP DAY CARE FACILITIES (includes infant regulations) SURVEY TOOL

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### INSPECTION INFORMATION

**Facility:** Bethany Kirwan/Kid's Corner Home Daycare

**Type:** Key Indicator Survey      **Date:** 10/25/2017      **Time:** 01:40 PM

**Director:** Bethany Kirwan

**Contact:** \_\_\_\_\_

**Licensing Worker:** Fern Sutherland      **Phone #:** (406) 751-5932

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**Time:** 01:40 PM # **children:** 10 # **under 2:** 6 # **caregivers:** 1  
**Time:** 02:00 PM # **children:** 10 # **under 2:** 6 # **caregivers:** 2  
**Time:** \_\_\_\_\_ # **children:** \_\_\_\_\_ # **under 2:** \_\_\_\_\_ # **caregivers:** \_\_\_\_\_

**STAFF RATIOS**

Yes	1. License
No	2. Overlap <b>37.95.702(1)</b> (1) Except for approved overlap care there shall be at least 2 caregivers caring for the children at all times when there are more than 6 children present at the home. <b>The intent of this rule was not met:</b>  Based on observation, CCL found 10 children in care with one caregiver.  <b>The Plan of Correction was accepted on November 30, 2017.</b>

**BUILDING/FIRE REQUIREMENTS**

No	3. Inside Facility <b>37.95.708(3)</b> (3) Telephone numbers of the parents, the hospital, police department, fire department, ambulance, and the emergency Montana poison control center (1 (800) 222-1222) must be posted by each telephone. <b>The intent of this rule was not met:</b>  Based on observation and interview, CCL found phone numbers for Emergency Services were not posted.  <b>The Plan of Correction was accepted on November 30, 2017.</b>
Yes	4. Fire Safety
Yes	5. Equipment
Yes	6. Exiting

**OUTDOOR TOUR**

Yes	7. Play Area
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**HEALTH ISSUES**

Yes	14. Health Prevention
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**MEDICATION**

Not Observed	16. Storage
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**INFANTS/TODDLERS**

Yes	17. Diapering
Yes	20. Sleeping

**WRITTEN RECORDS**

Yes	28. Parent Information
Yes	29. Facility Records
No	30. Child File Review <b>37.95.141(5)(a-d)</b> (5) Prior to a child being enrolled or entered into a day care facility, the following information must be on file: (a) written information on each child explaining any special needs of the child, including allergies;

**WRITTEN RECORDS**

- (b) a release or authorization of persons allowed to pick up the child;
- (c) necessary medical forms, including all medication authorization and administration logs, signed and updated immunization records and the names of emergency contact persons; and
- (d) an emergency consent form. This form must accompany staff when children are away from the day care site for activities; and

**The intent of this rule was not met:**

Based on review of 15 children's records, CCL found 6 files with incomplete Emergency Consent forms. See enclosed copy of children's record review.

**The Plan of Correction was accepted on November 30, 2017.**

Not Observed	32. Caregiver File Review
Yes	33. First Aid Requirements